

**URhulumende wesiFunda seMpumalanga**



**UmNyango wezemiSebenzi yomBuso, zeeNdlela nezokuThutha  
IMANUWALI YOMTHETHO WOKUTHUTHUKISWA KOKUFUMANEKA  
KWELWAZI (PAIA)**

**(NDEBELE VERSION)**



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## **AMAGAMA WOKUTHOKOZA**

Intando yenengi, eyaziwa ngorhulumende wabantu newabantu, ngeze yafakazelwa ngokwaneleko nangabe abantu aborhulumende abasungulelwe bona abahlanganyeli eendabeni eziphathelene nokubusa. Ukuhlanganyela okuthogekako lokhu ngeze kwenzeke ngaphandle kobana abantu babe nelungelo elaneko lokufumana ilwazi eliphathelene neendaba zokubusa. Abantu banelungelo lokwazi ngomunye nomunye umthetho othinta umphakathi, koke okwenziwa ngendlela yomphakathi ziimphathimandla zabo zombuso.

Isigaba sama- 32(1) somThethosisekelo sinikela "woke umuntu" ilungelo lokufumana ilwazi eliphethwe mbuso; (b) elinye nelinye ilwazi eliphethwe ngomunye umuntu nelifunekako ekusebenziseni namkha ekuvikeleni elinye nelinye ilungelo."UmThetho wokuThuthukiswa kokuFumaneka kweLwazi (PAIA) wenza ilungelo leli langokomthethosisekelo lisebenze. Ukuqinisekisa ukulandelwa kwemilayo le, umNyango wezemiSebenzi yomBuso, zeeNdlela nezokuThutha (DPWRT) utlame imanuwali le ukunikela umhlahlo ngendlela amalunga womphakathi angafumana ngayo ilwazi eliphethwe mNyango.

Ihlelo lokuThuthukisa lesiTjhaba (NDP) liveza amagadango athileko ekufuneka bona athathwe kobana kuthuthukiswe imigomo nekambisolawulo yokulawula okuphathelene nomphakathi okumumethwe kumThethosisekelo. Phakathi kwamagadango lawa, kukwakha ikoro yembusweni esebenzako nephumelelisako nenqophe ukuthuthukisa njengengcenyeyombuso okghonako nothuthukisako. Ilungelo lokufumana ilwazi alikaqakatheki kwaphela kilomnqopho; lizalisekisa neemfuneko zokulawula belenze ngcono nokwethulwa kwezenzelwa. Ngalokho- ke ukunikela izakhamizi ilungelo lokufumana ilwazi eliphethwe mbuso kusekela imizamo yombuso yokutjhugulula ikoro yembusweni.

I- PAIA ihlanganiswe nekambisolawulo yeBatho Pele efuna bona izakhamizi [kufanele] zitjelwe ngendlela umbuso ophethwe ngayo, kobana kubiza kangangani nokobana ngubani onesibopho. Mayelana nalokhu, i- DPWRT iveze ilwazi elithileko elikatelelako kobana lisetjenziswe mphakathi ngemeqombalo eqintelweko. UmNyango nawo ungezelele ukuba khona kwawo ngethungelelwano eminyakeni esanda ukudlula ngomzamo wokungezelela ilungelo lokufunyanwa kwelazi. Khulu khulu, unamarherho wokulawula ngepumelelo amarekhodi begodu uzibophelele ekugcinweni bu- elekthroniki kwamarekhodi ukufaka hlangana ukwenziwa budijithi kwamarekhodi wamakhophi aphrintiweko lapho ekuthogeka khona.

UmNyango uthemba bona okumumethwe kumanuwali le kuzokurholela ezakhamizini ezinesibopho bekwenze ngcono ubukhanyelo obuqakathekileko kuntando yenengi.

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**K M MOHLASEDI**

**IHLOKO: UMNANGO WEZEMISEBENZI YOMBUSO, ZEENDLELA NEZOKUTHUTHA  
IDADAMU**

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## IINRHUNYEZO

<b>DPWRT</b>	UmNyango wezemiSebenzi yomBuso, zeeNdlela nezokuThutha
<b>DIO</b>	ISekela lesiPhathiswa seLwazi
<b>HOD</b>	Ihloko yomNyango
<b>IO</b>	IsiPhathiswa seLwazi
<b>MEC</b>	Ilunga lomKhandlu wesiGungu
<b>NDP</b>	Ihlelo lesiTjhaba lokuThuthukisa
<b>PAIA</b>	UmThetho wokuThuthukiswa kokuFumaneka kweLwazi

## 1. UMNQOPHO

Umnqopho wemanuwali le ku:

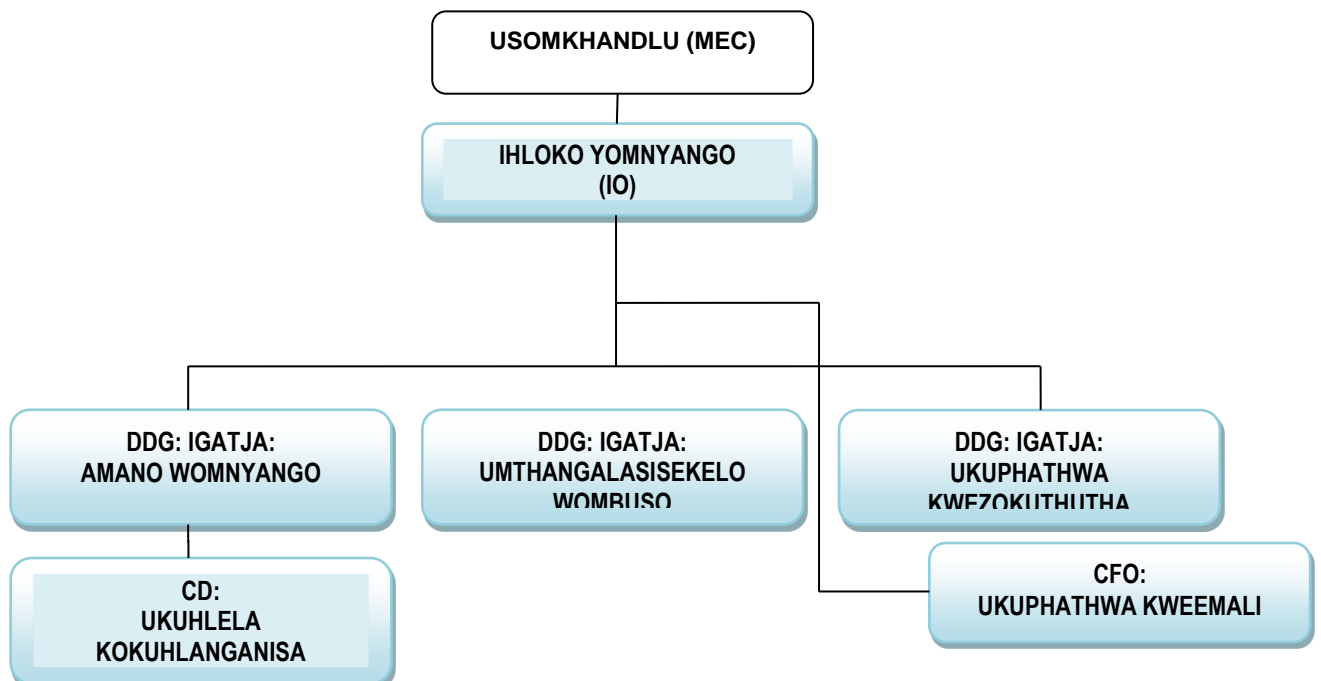
- 1.1 Nikela umphakathi ilwazi ngezenzelwa ezinikelwa mNyango wezemiSebenzi yomBuso, zeeNdlela nezokuThutha (DPWRT).
- 1.2 Kwazisa umphakathi ngamarekhodi enziwe mNyango nokobana amalunga womphakathi angazifumana njani izenzelwa namkha amarekhodi.

## 2. IMISEBENZI YOMNYANGO

- 2.1 UmNyango wezemiSebenzi yomBuso, zeeNdlela nezokuThutha unegunya elingcenyembili eliphathelene nemiSebenzi yomBuso nezokuThutha. Imisebenzi yomNyango ingarhunyezwa ngendlela elandelako:
  - 2.1.1 Ukuphuyelelisa kwehlelo lomthangalasisekelo wokwakha ngokujamela uRhulumende wesiFunda seMpumalanga
  - 2.1.2. Ukulawulwa kwepahla etjhidako yombuso
  - 2.1.3 Ukuvunyelaniswa kwehlelo lokuNabiswa kwemiSebenzi yomBuso
  - 2.1.4. Ukuphuyelelisa komthangalasisekelo wezokuthutha
  - 2.1.5. Ukuphathwa kwezokuthutha, ukusebenza nokulawulwa

## 3. UMFANEKISO OMGWALOSITHOMBE WESAKHIWO SELEVELI EPHAKAMILEKO

- 3.1. Isakhiwo seleveli ephakemeko simumethe uSomkhandlu (MEC), iHloko yomNyango (HOD), abaPhathi abaKhulu Zombebele nabaPhathi bamaHlelo.



#### 4. IMININGWANA YESIPHATHISWA SELWAZI NEYESEKELA LESIPHATHISWA SELWAZI

##### 4.1 IsiPhathiswa seLwazi: KM Mohlasedi

IHloko yomNyango isihlanganiso sazo zoke iimbawo zelwazi. Imininingwanakhe yokuthintana ingendlela elandelako:

Isiphande seposi: KM Mohlasedi (Nom)  
Private Bag x 11310  
MBOMBELA  
1200

Isiphande sendawo: Riverside Government Complex  
Building No. 7 (Second Floor)  
Government Boulevard  
Riverside Park, Extension 2  
MBOMBELA  
1200

Umrhala: (013) 766 6554  
Ifeksi: (013) 766 8449  
Isiphande se- imeyila: KMohlasedi@mpg.gov.za

##### 4.2 ISekela lesiPhathiswa seLwazi: SB Mona

UmNyango uqhatjhe iSekela lesiPhathiswa seLwazi begodu imininingwanaso yokuthintana ingendlela elandelako:

Isiphande seposi: SB Mona (Nom)  
Private Bag x 11310  
MBOMBELA  
1200

Isiphande sendawo: Riverside Government Complex  
Building No. 7 (Second Floor)  
Government Boulevard  
Riverside Park, Ext. 2  
MBOMBELA  
1200

Umrhala: (013) 766 6115  
Ifeksi: (013) 766 8494  
Isiphande se- imeyila: BMona@mpg.gov.za

## 5. IMININGWANA YE- OFISI EKULU NAMA- OFISI WEEYINGI

Isiphande seposi: The Department of Public Works, Roads and Transport  
Private Bag X 11310  
MBOMBELA  
1200

Isiphande sendawo: The Department of Public Works, Roads and Transport  
Riverside Government Complex  
Building No. 7 (Second Floor)  
Government Boulevard  
Riverside Park, Ext. 2  
MBOMBELA  
1200

Umrhala: (013) 766 6696/9995  
Ifeksi: (013) 766 8449  
Iwebhusayidi: <http://dpwrt.mpg.gov.za>

### Department of Public Works, Roads and Transport

<p>Ihloko yesiFunda <b>I- Ofisi yesiYingi se- Gert Sibande</b> Corner Joubert and Robertson Street Batho Pele Building Ermelo 2350</p> <p>Private Bag x 9034 Ermelo 2350</p> <p><b>Umrhala: 017- 801 5600</b> <b>Ifeksi: 017- 811 5675/27</b></p>	<p>Ihloko yesiFunda <b>I- Ofisi yesiYingi seBohlabela</b> Garage and Graveyard Private Bag x1313 Thulamahashe 1365</p> <p>P/Bag X1313 Thulamahashi 1365</p> <p><b>Umrhala: 013) 773 0334</b> <b>Ifeksi: 013) 773 0760/61</b></p>
<p>Ihloko yesiFunda <b>Ama- Ofisi wesiYingi seNkangala</b> KwaMhlanga Government Complex Building 7 &amp; 8 KwaMhlanga 1022</p> <p>Private Bag x4018 KwaMhlanga 1022</p> <p><b>Umrhala: 013-947 2593</b> <b>Ifeksi: 013-947 3779</b></p>	<p>Ihloko yesiFunda <b>Ama- Ofisi wesiYingi se- Ehlanzeni</b> 14 Bester Street Mbombela 1200</p> <p>Private Bag x11226 Mbombela 1200</p> <p><b>Umrhala: 013 762 5600</b> <b>Ifeksi: 013 753 2771</b></p>

## 6. UMHLAHLANDLELA WOKUSETJENZISWA KWEMANUWALI LE

Umhlahlandlela lo unqotjhiswe ukunikela umhlahlo ngendlela umphakathi ongafumana ngayo ilwazi eliphathelene nokusebenza komNyango kiwo wo ke amaleveli: I- Ofisi eKulu nama- Ofisi weemFunda.

### 6.1 Amarekhodi angabawiwa [isigaba se- 14 (1) (d)]

6.1.1 Amarekhodi athileko, ngaphandle kwamarekhodi ekuzokwaliwa ngelungelo lokuwafumana, akhona ngokuzenzekela ngaphandle kobana umuntu awabawe nge- PAIA (i- ayithemu ye- 6.2 ngenzasi kwemanuwali le)

6.1.2 Amanye amarekhodi agcinwe yi- DPWRT kufanele abawiwe kusiPhathiswa seLwazi ngokwekambiso ehlathululwe esigabeni se- 17 ukuya kwesama- 32 sePAIA.

### 6.2 Amarekhodi akhona ngokuzenzekela - isigaba se- 15 (1) (a)

6.2.1 NgokomThetho, amarekhodi athileko angafunyanwa ngaphandle kobana umuntu abawe ilungelo lokuwafumana. Imitlo/iinhloko ezilandelako zikhona kuwebhusayidi yomNyango:

<b>IHLATHULULO SAMAREKHODI NGOKUZENZEKELA NGOKWESIGABA SE- SOMTHETHO WE- WOKUTHUTHUKISWA KOKUFUMANEKA KWELWAZI</b>	<b>YESIGABA AKHONA SE- 15(1)(a) WE- 2000</b>	<b>INDLELA YOKUFUMANA AMAREKHODI (isib. iwebhusayidi) (ISIGABA SE- 15(1)(a))</b>
<b>MAYELANA NOKUHLOLA NGOKWESIGABA SE- 15(1)(a)(i):</b>		
<ul style="list-style-type: none"> <li>• Ihlelo lamano</li> <li>• AmaHlelo wokuSebenza waqobe mnyaka</li> <li>• Imibiko yomnyaka</li> <li>• Amathenda</li> <li>• Amaposo nemiSebenzi yomNyango</li> <li>• ImiThetho, imiThetholawulo nemiGomo yomNyango</li> <li>• Iminingwana yokuThintana yomNyango</li> <li>• ImiBiko yokuQhatjha ngokuLinganisa</li> <li>• Ibulungelo lelwazi eliphathelene nepahla ethuthwako</li> <li>• lincwajana</li> <li>• lincwajana zeendaba</li> </ul>	<p>Amarekhodi arhenyisweko akhona esiphandeni esilandelako:</p> <p><b>ISIPHANDE SENDAWO:</b></p> <p>The Information Officer          Department of Public Works, Roads and Transport          Building No. 7          Riverside Government Complex          Government Boulevard          MBOMBELA          1200</p> <p><b>ISIPHANDE SEPOSI:</b></p> <p>Department of Public Works, Roads and Transport          Private Bag x 11310          MBOMBELA, 1200          Inomboro yomrhala: +27 13 766 8231          Inomboro yefeksi: +27 13 766 8453          Isiphande sewebhusayidi: <a href="http://dpwrt.mpg.gov.za">http://dpwrt.mpg.gov.za</a></p>	



<ul style="list-style-type: none"> <li>• UmThetho wokuThuthukiswa kokuFumaneka kweLwazi – (Imanuwali ye- PAIA)</li> <li>• IHlelo lokwenza ngcono ukwethulwa kwezenzelwa</li> <li>• Umgomo neenKulumo zeSabelo seeMali</li> <li>• AmaBhidi aTlonyelisweko</li> </ul>	<p>Isiphande se- imeyila: Communicationdpwrt@mpg.gov.za</p>
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<p align="center"><b>MAYELANA NOKUTHENGA NGOKWESIGABA SE- 15(1)(a)(ii):</b></p>	
<ul style="list-style-type: none"> <li>• Imitlolo yamaBhidi</li> </ul>	<p>Amarekhodi angathengwa e-:</p> <p><b>ISIPHANDE SENDAWO:</b></p> <p>Mpumalanga Provincial Supply Chain Management No. 7 Government Boulevard, Building No. 9 Riverside Park Extension 2 MBOMBELA, 1200</p> <p><b>ISIPHANDE SEPOSI:</b></p> <p>Department of Public Works, Roads and Transport Private Bag x 11310 MBOMBELA, 1200 Inomboro yomrhala: +27 13 766 8231 Inomboro yefeksi: +27 13 766 8453 Isiphande sewebhusayidi: <a href="http://dpwrt.mpg.gov.za">http://dpwrt.mpg.gov.za</a> Isiphande se- imeyila: Communicationdpwrt@mpg.gov.za Inomboro yomrhala: 013-766 4572 Inomboro yefeksi: 013-766 4604 Iwebhusayidi: <a href="http://finance.mpu.gov.za">http://finance.mpu.gov.za</a></p> <p><b><u>AMA- OFISI WESIYINGI SE- EHLANZENI</u></b></p> <p><b>MBOMBELA</b> Riverside Government Complex Building No 9, Government Boulevard, Mbombela, 1200 Inomboro yomrhala: 013-766 6339/ 8258 Inomboro yefeksi: 013 -766 8455</p> <p><b>MALELANE</b> 24 Air Street Malelane</p>

Inomboro yomrhala: 013-790 0719 / 0723  
Inomboro yefeksi: 013 -790 0514

**AMA- OFISI WESIYINGI SE- GERT SIBANDE**

**PIET RETIEF**

No. 11 Mearsorch Street,  
Piet Retief Office  
Inomboro yomrhala: 017- 826 1671  
Inomboro yefeksi: 017-826 0577

**EVANDER**

10 Cornell Road (previously occupied by  
Evander Home Affairs Offices),  
Evander, 2280  
Inomboro yomrhala: 017-632 1607/ 1540/ 1549  
Inomboro yefeksi: 017-632 1395

**ELUKWATINI**

Ama- ofisi wesiFundana se- Elukwatini  
Inomboro zama- ofisi A49 ne- A50 (qalene ne-  
Elukwatini Community Hall) Stand number 12  
Extension A,  
Elukwatini, 1190.  
Inomboro yomrhala: 017-883 1396/7

**AMA- OFISI WESIYINGI SENKANGALA**

**KWAMHLANGA**

KwaMhlanga Government Complex  
Department of Finance, Building No. 12,  
Computer Centre  
Inomboro yomrhala: 013-766 4872/73/74/75  
Inomboro yefeksi: 013-947 2250

**MIDDELBURG**

UmNyango wezemiSebenzi, zeeNdlela  
nezokuThutha Cnr. Lillian Ngoyi and Dr Beyers  
Naudé Streets, Old TPA Building,  
Upper ground floor,  
Inomboro zama- Ofisi A20, 21 ne- 25  
Inomboro yomrhala: 013-282 8776 / 9151  
Inomboro yefeksi: 013-282 8776

**SIYABUSWA**

Old Parliament Building, Building No.1, Job  
Skhosana Street, Siyabuswa, 0472  
Inomboro yomrhala: 072 215 6839 / 013 766  
7961/62

	<p><b><u>I- OFISI LESIYINGI SE- BOHLABELA</u></b></p> <p><b>BUSHBUCKRIDGE</b>          Bushbuckridge Advice Centre          Department of Finance, Protea Building (Old          Telkom Building)          Inomboro yomrhala: 013-799 2125          Inomboro yefeksi: 013-799 0535</p>
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**MAYELANA NOKUKOPULULA NGOKWESIGABA SE- 15(1)(a)(ii)**

<ul style="list-style-type: none"> <li>• Irhelo lamarekhodi angehla.</li> </ul>	<p>Amarekhodi angafunyanwa ngesibawo esitloliweko nangokubhadela imbadalo eqintelweko kusiThasiselo C seManuwali ye- PAIA enqotjhiswe ku:</p> <p><b>ISIPHANDE SENDAWO:</b></p> <p>The Information Officer          Department of Public Works, Roads and Transport          Building No. 7          Riverside Government Complex          Government Boulevard          MBOMBELA          1200</p> <p><b>ISIPHANDE SEPOSI:</b></p> <p>Department of Public Works, Roads and Transport          Private Bag x 11310          MBOMBELA, 1200          Inomboro yomrhala: +27 13 766 8231          Inomboro yefeksi: +27 13 766 8453          Isiphande sewebhusayidi: <a href="http://dpwrt.mpg.gov.za">http://dpwrt.mpg.gov.za</a>          Isiphande se- imeyila:          Communicationdpwrt@mpg.gov.za</p>
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**AKHONA SIMAHLA NGOKWESIGABA SE- 15(1)(a)(iii)**

<ul style="list-style-type: none"> <li>• Irhelo lamarekhodi angehla.</li> </ul>	<p>Amarekhodi angafunyanwa ngesibawo esitloliweko sinqotjhiswe ku:</p> <p><b>ISIPHANDE SENDAWO:</b></p> <p>The Information Officer          Department of Public Works, Roads and Transport          Building No. 7          Riverside Government Complex          Government Boulevard          MBOMBELA          1200</p>
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	<p><b>ISIPHANDE SEPOSI:</b></p> <p>Department of Public Works, Roads and Transport  Private Bag x 11310  MBOMBELA, 1200  Inomboro yomrhala: +27 13 766 8231  Inomboro yefeksi: +27 13 766 8453  Isiphande sewebhusayidi: <a href="http://dpwrt.mpg.gov.za">http://dpwrt.mpg.gov.za</a>  Isiphande se- imeyila:  Communicationdpwrt@mpg.gov.za</p>
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### 6.3 Imitlolo ekhona ngokungazenzekeli – isigaba sama- 33

Imitlolo engakarhenyiswa ku- ayithemu ye- 6.2 izokwenziwa khona ngesibawo emalungeni womphakathi ngokulandela ikambiso ethileko efunwa mthetho begodu kwezinye iinkhathi ukuvezwa kwawo kungaliwa.

## 7. INDLELA YOKWETHULA ISIBAWO SELWAZI E- DPWRT

Iimbawo zokufunyanwa kwamarekhodi womNyango zingethulwa e- Ofisini eKulu ye- DPWRT namkha kwamanye namanye ama- ofisi weeyingi atjengiswe ngehla. Iforomu lesibawo lingathunyelwa ngeendlela ezilandelako:

- Ifeksi
- I- imeyila
- Iposofisi namkha
- Sethulwe ngesandla

Isibawo kufanele sethulwe ngeforomu eliqintelweko. Ikhophi yeforomu inanyathiselwe kuSITHASISELO - A. Zoke iingcenywe ezifaneleko kufanele zizaliswe. Nasele lizalisiwe, iforomu kufanele lidluliselwe ku- IO namkha u- DIO. Ibizo, isiphande neminingwana yokuthintana ka- IO namkha ka- DIO zirhenyiswe ngaphasi kwesihlokwana sesi- 4.

Ngokomthetho, lapho amarekhodi abawiwako awakamumathi iminingwana yombawo uqobo lwakhe, umbawo ubhadela imbadalo yesibawo ngaphambi kokuqalanwa naso. Enye imbadalo yelungelo lokufumana (qala ISITHASISELO - C) ibhadelwa ngaphambi kokunikelwa kwelungelo lokufumana amarekhodi.

## 8. ISIQUNTO ESIMAYELANA NELUNGELO LOKUFUMANA

8.1 Ngemva kobana isiPhathiswa seLwazi sithathe isiqunto mayelana nesibawo, umbawo uzokwaziswa ngesiqunto leso emalungeni ama- 30 ngemva kokufunyanwa kwesibawo, ngendlela umbawo abawe bona aziswe ngayo.

8.2 IsiPhathiswa seLwazi singangezelela isikhathi leso ngesinye isikhathi esingeqi emalungeni ama- 30 nangabe kutlhogeka bone sifune emitlolweni eminengi, sifune kwamanye ama- ofisi. Umbawo kufanele anikele imvumo etloliweko mayelana nokungezelelwa kwesikhathi lokhu namkha enze isibilayezo.



8.3 Nangabe umbawu akakanikelwa isiqunto emalangeni ama- 30 wesibawo sokuthoma, kuzokuthathwa njengokwaliwa kwesibawo.

## **9. IINSOMBULULO EZIKHONA NANGABE AKUKALANDELWA IINDIMA ZOMTHETHO – ISIGABA SE- 14 (1) (H)**

### **9.1 Isibilayezo**

9.1.1 Umbawu angenza isibilayezo noSomkhandlu (MEC) wezemiSebenzi yomBuso, zeeNdlela nezokuThutha mayelana nesiqunto sesiPhathiswa seLwazi sokwala isibawo begodu ukwala lokho akususelwa kwesinye nesinye isizathu sokwala esihlathululwe emThethweni; namkha mayelana nesibawo neembadalo zelungelo lokufumana, namkha isikhathi esingezelelweko sokuqalana nesibawo lesi. Iforomu “LESAZISO SESIBILAYEZO” linanyathiselwe kusiTHASISELO - B.

9.1.2 Isibilayezo kufanele senziwe emalangeni ama- 60 ukusuka ngedadamu ekwaliwe ngayo isibawo namkha ngemva kokunikelwa kwesaziso ehlanganweni ebandakanyekako mayelana nesiqunto seSekela lesiPhathiswa seLwazi. Isibilayezo kufanele sethulwe namkha sithunyelwe esiphandeni, enomborweni yefeksi namkha esiphandeni se- imeyila kaSekela lesiPhathiswa seLwazi.

9.1.2 Nangabe umbawu ufisa ukuphikisa ukwaliwa kwesibawo se-PAIA ngemva kokusebenzisa zoke iinsombululo, angathintana neKhotso kaMarhastrada mayelana nesizo elifaneleko emalangeni ali- 180 wokwaziswa ngesiqunto esimayelana nesibilayezo sokwala ilwazi.

## **10. UKUBAKHONA KWEMANUWALI**

9.1 Imanuwali le ikhona ngesiNgisi emNyangweni wezemiSebenzi yomBuso, zeeNdlela nezokuThutha.

9.2. Ikhona nakuwebhusayidi yomNyango wezemiSebenzi yomBuso, zeeNdlela nezokuThutha ku-: [www.dpwr@mpg.gov.za](mailto:www.dpwr@mpg.gov.za)

9.2. Amavetjhini atjhugululweko wemanuwali le azokwenziwa khona ngamalimi amathathu asemthethweni.

## IFOROMU A

**ISIBAWO SELUNGELO LOKUFUMANA IREKHODI LEHLANGANO YOMBUSO (Isigaba se- 18 (1) somThetho we- 2000 wokuThuthukiswa kokuFumaneka kweLwazi (UmThetho wesi- 2 we- 2000) [Umthetholawulo wesi-2]**

<b>NGESETJENZISWA MNYANGO</b>				
Ireferensinamba _____				
Isibawo samukelwe ngu _____ (ibizo nesibongo sesiPhathiswa)				
seLwazi/iSekela	lesiPhathiswa	seLwazi	ngomhlaka	(idadamu) (indawo)
_____e_____				
Imbadalo yesibawo (nangabe ikhona): _____				
Idiphozithi (nangabe ikhona): _____				
Imbadalo yelungelo lokufumana: _____				
Umtlikitlo wesiPhathiswa seLwazi/seSekela lesiPhathiswa seLwazi				
_____				

## A. IMININGWANA YEHLANGANO KARHULUMENDE

<b>ISIPHATHISWA SELWAZI:</b>	<b>ISIPHANDE SEPOSI:</b>
<b>NOM KM MOHLASEDI</b>	Private Bag x 11310 MBOMBELA 200
Umrhala:	(013) 766 6554
Ifeksi:	(013) 766 8449
Isiphande se- imeyila:	KMohlasedi@mpg.gov.za
<b>ISEKELA LESIPHATHISWA SELWAZI:</b>	<b>ISIPHANDE SEPOSI:</b>
<b>NOM SB MONA</b>	Private Bag x 11310 MBOMBELA 1200



<b>ILWAZI ELIDEPHILEKO:</b>	<b>ISIPHANDE SENDAWO:</b>
	No. 7 Government Boulevard Riverside Park Ext. 2 MBOMBELA 1200
	<b>ISIPHANDE SEPOSI:</b>
	Private Bag x 11310 MBOMBELA 1200
Umrhala:	(013) 766 6696/ 9995
Ifeksi:	(013) 766 8453
Iwebhusayidi:	pwrt.mpg.gov.za

## B. IMININGWANA YOMUNTU OBAWA UKUFUMANA IREKHODI

**ISIBAWO SELUNGELO LOKUFUMANA ILWAZI**

Amabizo ngokuzeleko nesibongo: \_\_\_\_\_

Inomboro kamazisi: \_\_\_\_\_

Isiphande seposi: \_\_\_\_\_

Inomboro yefeksi: \_\_\_\_\_

Inomboro yomrhala: \_\_\_\_\_

Isiphande se- imeyila: \_\_\_\_\_

Isikhundla ekwenziwa ngaso isibawo lesi, lokha nasenzelwa omunye umuntu (Namathisela ubufakazi nangabe bukhona):

\_\_\_\_\_

## C. IMININGWANA YOMUNTU OWENZELWA ISIBAWO

*Isigaba lesi kufanele sizaliswe kwaphela nje nangabe isibawo selwazi senzelve omunye umuntu.*

AMABIZO APHELELEKO: \_\_\_\_\_

INOMBORO KAMAZISI: \_\_\_\_\_

#### D. IMININGWANA YAMAREKHODI

- i. *Nikela imininingwana ezeleko yerekhodi elenzelwe isibawo sokulifumana, ukufaka hlangana ireferensinamba nangabe uyayazi, kobana irekhodi lifunyanwe lapho likhona.*
- ii. *Nangabe isikhala esinikelweko asikaneli, sibawa uragele phambili kufoliyo ehlukeleko bese uyinamathisela eforomini leli. Umbawi kufanele atlikitle woke amafoliyo angezelelweko.*

IHLATHULULO

YEREKHODI:

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IREFERENSINAMBA:

(Nangabe ikhona)

EMINYE

IMININGWANA

YAMAREKHODI:

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#### E. IIMBADALO

- i. Isibawo sokufumana irekhodi kunerekhodi elimumethe iminingwana emayelana nawe (ifayili yomlandu), sizokufakwa ekambisweni kwaphela ngemva kobana imbadalo yesibawo sele ibhadelwe.
- ii. Uzokwaziswa ngenani lemali elifunekako kobana libhadelwe njengembadalo yesibawo.
- iii. Imbadalo ebhadelwako nakufunyanwa irekhodi iya ngokwendlela irekhodi elifunwa ngayo kanye nesikhathi esizwisisekako esifunekako kobana kufunwe bekulungiswe irekhodi lelo.
- iv. Nangabe ukulungele ukukhululwa ekubhadeleni nanyana ngiyiphi imbadalo, ngalokho sibawa uveze isizathu sokukhululwa.



## IINZATHU ZOKULISISWA UKUBHADELA IIMBADALO:

### F. INDLELA YOKUFUMANA IREKHODI

Nangabe ukhandelwa kurholophala kobana ufunde, ubukele namkha ulalele irekhodi elingendlela elinikelwe ngayo ku- 1 ukufika ku- 4 ngenzasi, veza ukurholophala kwakho bese utjengisa indlela irekhodi elifuneka ngayo.			
Ukurholophala:		Indlela irekhodi elifuneka ngayo:	
<i>Tshwaya ibhoksi elifaneleko ngo- X</i>			
UMLAYEZO:			
i. Ukukhambisana nesibawo sakho eforomini elitjengisiweko kungaya ngendlela irekhodi elikhona ngayo.			
ii. Kobunye ubujamo ukufumana ngendlela ebawiweko kungalelwa. Ebujameni obunjalo uzokwaziswa nangabe ukufumana kuzokunikelwa ngenye indlela.			
iii. Imbadalo ebhadelwako, nangabe ikhona, nakufunyanwa irekhodi, kancani izokubekwa yindlela ebawiweko yokulifumana.			
<b>1. Nangabe irekhodi lingendlela etloliweko namkha ephrintiweko:</b>			
	ikhophi yerekhodi*		ukuhlolwa kwerekhodi
<b>2. Nangabe irekhodi limumethe imifanekiso ebukelwako</b> (lokhu kufaka hlangana iinthombe, amaslayidi, imigadangiso yevidiyo, imifanekiso eyenziwe ngomtjhiningqondo, iinketjhe, njll.):			
	bukela imifanekiso		kopulula imifanekiso* ukutlolwa kwemifanekiso*
<b>3. Nangabe irekhodi limumethe amagama arekhodiweko namkha ilwazi elingakhutjwa godu ngomdumo:</b>			
	lalela umvumo (ikhasede elilalelwako)		ukutlolwa komvumo* (umtlo otloliweko namkha ophrintiweko)
<b>4. Nangabe irekhodi liphethwe kumtjhiningqondo namkha ngendlela ebu-elektroniki namkha ngendlela efundwa mtjhini:</b>			
	ikhophi ephrintiweko yerekhodi*	ikhophi ephrintiweko yelwazi elitholwe erekhodini*	ikhophi elingendlela efundwa mtjhiningqondo* (isitifu namkha idiskisigangadelo)
*Nangabe ubawe ikhophi namkha umtlolo werekhodi (elingehla), ingabe ufisa bona ikhophi namkha umtlolo uposelwe kuwe?			IYE AWA
<b>Kubhadelwa imbadalo yokuposa.</b>			

Yeleda bona nangabe irekhodi alikho ngelimi olenyulako, ilungelo lokulifumana linganikelwa ngelimi irekhodi elikhona ngalo.

Irekhodi ungathanda ukulifumana ngaliphi ilimi? \_\_\_\_\_

#### **G. ISAZISO SESIQUNTO ESIMAYELANA NESIBAWO SOKUFUMANA**

*Uzokwaziswa ngokobana ingabe isibawo sakho sivunyiwe/ saliwe. Nangabe ufisa ukwaziswa ngenye indlela, sibawa uyihlathulule indlela leyo begodu unikele neminingwana ethlogeka kobana kukhanjisanwe nesibawo sakho.*

Wenyula ukwaziswa njani ngesiqunto esimayelana nesibawo sakho sokufumana irekhodi?

Utlikitlwe e \_\_\_\_\_ ngomhlaka \_\_\_\_\_ ku \_\_\_\_\_ 20 \_\_\_\_\_

#### **UMTLIKITLO KAMBAWI/ NAMKHA WOMUNTU OWENZELWA ISIBAWO**



## IFOROMU B

## ISAZISO SESIBILAYEZO

(IsiGaba sama- 75 somThetho we- 2000 wokuThuthukiswa kokuFumaneka kweLwazi (umThetho wesi- 2 we- 2000))

[Umthetholawulo wobu- 8]

YITJHO YAKHO:	IREFERENSINAMBA
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Yelega: Umuntu owenza isibilayezo kungafuneka bona abhadele imbadalo yesibilayezo. Nangabe imbadalo yesibilayezo ibhadelwe, isiqunto sesibilayezo sizokuhleliswa ukufika lapho kubhadelwa khona imbadalo.

## A. IMININGWANA YEHLANGANO KARHULUMENDE

<b>ISIPHATHISWA SELWAZI:</b>	<b>ISIPHANDE SEPOSI:</b>
<b>NOM KM MOHLASEDI</b>	Private Bag x 11310 MBOMBELA 200
Umrhala:	(013) 766 6554
Ifeksi:	(013) 766 8449
Isiphande se- imeyila:	KMohlasedi@mpg.gov.za
<b>ISEKELA LESIPHATHISWA SELWAZI:</b>	<b>ISIPHANDE SEPOSI:</b>
<b>NOM SB MONA</b>	Private Bag x 11310 MBOMBELA 1200
<b>ILWAZI ELIDEPHILEKO:</b>	<b>ISIPHANDE SENDAWO:</b>
	No. 7 Government Boulevard Riverside Park Ext. 2 MBOMBELA 1200
	<b>ISIPHANDE SEPOSI:</b>
	Private Bag x 11310 MBOMBELA 1200
Umrhala:	(013) 766 6696/ 9995
Ifeksi:	(013) 766 8453
Iwebhusayidi:	pwrt.mpg.gov.za

## B. Imininingwana yombawi/ yokukhulunywa ngaye ofaka isibilayezo

*i. Imininingwana yomuntu owenze isibilayezo kufanele inikelwe ngenzasi.*

Amabizo ngokuzeleko nesibongo: \_\_\_\_\_

Inomboro kamazisi: \_\_\_\_\_

Isiphande seposi: \_\_\_\_\_

Inomboro yefeksi: \_\_\_\_\_

Inomboro yomrhala: \_\_\_\_\_

Isiphande se- imeyila: \_\_\_\_\_

*ii. Ubufakazi besikhundla isibilayezo esenziwe ngaso, nakutlhogekako kufanele bunanyathiselwe.*

## C. IMINININGWANA YOKUKHULUNYWA NGAYE

*Isigaba lesi kufanele sizaliswe KWAPHELA nje nangabe ekukhulunywa ngaye (kunombawi) wenza isibilayezo.*

*i. sombilayezi ekukhulunywa ngaye begodu ingasi umuntu obawe ilwazi ekuthomeni, imininingwana kambawi kufanele inikelwe ngenzasi:*

Amabizo ngokuzeleko nesibongo: \_\_\_\_\_

Inomboro kamazisi: \_\_\_\_\_

Isiphande seposi: \_\_\_\_\_

Inomboro yefeksi: \_\_\_\_\_

Inomboro yomrhala: \_\_\_\_\_

Isiphande se- imeyila: \_\_\_\_\_

Isikhundla ekwenzelwa ngaso umuntu obawe kokuthoma ilwazi: \_\_\_\_\_



## F. ISAZISO NGESIQUNTO SESIBILAYEZO

Uzokwaziswa ngokutlolelwa ngesiqunto esimayelana nesibilayezo. Nangabe ufisa ukwaziswa ngenye indlela, sibawa uyihlathulule indlela leyo begodu unikele neminingwana ethogekako kobana kukhanjisanwe nesibawo sakho.

Yitjho \_\_\_\_\_ indlela:

Imininingwana \_\_\_\_\_ yendlela:

Utlikitlwe e \_\_\_\_\_ ngomhlaka \_\_\_\_\_ ku  
\_\_\_\_\_ 20 \_\_\_\_\_

### UMTLIKITLO KAMBILAYELI

#### NGESETJENZISWA MNYANGO:

#### IREKHODI ELISEMTHETHWENI LESIBILAYEZO

Isibilayezo samukelwe ngomhlaka: \_\_\_\_\_ (idadamu) ngu:

(yitjho isikhundla, ibizo nesibongo sesiPhathiswa seLwazi/seSekela lesiPhathiswa seLwazi).

Isibilayezo esiphekelelwa ziinzathu zesiqunto zesiPhathiswa seLwazi/seSekela lesiPhathiswa seLwazi begodu, lapho ekufaneleko, iminingwana yokukhulunywa ngaye irekhodi eliphathelene naye, sethulwe siphathiswa selwazi/lisekela lesiphathiswa selwazi ngomhlaka \_\_\_\_\_ (idadamu) kusiphathimandla esifaneleko.

#### UMPHUMELA WESIBILAYEZO:

ISIQUNTO SESIPHATHISWA SELWAZI/ SESEKELA LESIPHATHISWA SELWAZI  
SIQINISEKISIWE/ SIJANYISELELWE NGESIQUNTO ESITJHA

ISIQUNTO \_\_\_\_\_ ESITJHA:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_(IDADAMU) SAMUKELWE SIPHATHISWA  
SELWAZI/LISEKELA LESIPHATHISWA SELWAZI KUSIPHATHIMANDLA ESIFANELEKO  
NGOMHLAKA (IDADAMU): \_\_\_\_\_



**IIMBADALO EZIQINTELWEKO NGAPHASI KWENGCENYE YE- 11 YESAZISO SE- 187 KUGAZEDE KARHULUMENDE YANGOMHLAKA 15 KUMHLOLANJA 2002**

<b>1. Iimbadalo zokuveza ekukhulunywe ngazo esigabeni se- 15 (3) somThetho zingendlela elandelako</b>	
(a) Yekhophi enye nenye yekhasi lobukhulu be- A4 namkha ingcenywe yalo ngokunjalo	ziinsende ezima- 0.60
(b) Yekhophi enye nenye yekhasi lobukhulu be- A4-namkha ingcenywe yalo ngokunjalo ephethwe ngomtjhiningqondo namkha ngendlela ebu- elekthroniki namkha ngendlela efundwa mtjhini	ziinsende ezima- 0.40
(c) Yekhophi engendlela efundwa mtjhiningqondo ku -(i) diski yestifu	ma- R 5.00
- (ii) diskisigangadelo	ma- R40.00
(d) (i)Yokutlolwa kwemifanekiso ebukelwako, yekhasi lobukhulu be- A4 namkha ingcenywe yalo ngokunjalo	ma- R 22.00
(ii) Yekhophi yemifanekiso ebukelwako	ma- R 60.00
(e) (i) Yokutlolwa kwerekhodi elilalelwako, lephepha lobukhulu be- A4 namkha ingcenywe yalo ngokunjalo	ma- R12.00
(ii)Yekhophi lerekhodi elalelwako	ma- R17.00 ma- R 5.00
<b>2. Iimbadalo yesibawo ebhadelwa ngomunye nomunye umbawi, kunaloyo ozibawela yena uqobo lwakhe kunombawo ekukhulunywe ngaye esigabeni sama- 22 (1) somThetho, ma-:</b>	R35.00
<b>3. Iimbadalo zelungelo lokufumana ezibhadelwa mbawo ekukhulunywe ngazo esigabeni sama- 22 (7) somThetho, ngaphandle kobana ukhululiwe ekubhadeleni ngaphasi kwesigaba sama- 22(8) somThetho, zingendlela elandelako:</b>	
(a) Yekhophi enye nenye yekhasi lobukhulu be- A4 namkha ingcenywe yalo ngokunjalo	ziinsende ezima- 0.60
(b) Yenze nenye ikhophi ephrintiweko yekhasi lobukhulu be- A4 namkha ingcenywe yalo ngokunjalo ephethwe kumtjhiningqondo namkha ngendlela ebu- elekthroniki namkha efundwa mtjhini.	ziinsende ezima- 0.40
(c) Yekhophi engendlela efundwa mtjhiningqondo ku -(i) diski yestifu	ma- R 5.00
: (ii) diskisigangadelo	ma- R 40.00
(d) (i) Yokutlolwa kwemifanekiso ebukelwako, yekhasi lobukhulu be- A4 namkha ingcenywe yalo ngokunjalo	ma- R 22.00
(ii) Yekhophi yemifanekiso ebukelwako	ma- R 60.00
(e) (i) Yokutlolwa kwerekhodi elilalelwako, lephepha lobukhulu be- A4 namkha ingcenywe yalo ngokunjalo	ma- R12.00
(ii) Yekhophi lerekhodi elalelwako	ma- R17.00
(f) Ukufuna irekhodi kobana livezwe, ma- R30.00 qobe li- iri namkha ingcenywe ye- iri, ngaphandle kwe- iri lokuthoma, elifunekako ekufuneni kanye nokulungisa	ma- R15.00

<b>4. Imali yokuposa iyabhadelwa lokha nakufanele ikhophi yerekhodi ithunyelwe kumbawi.</b>	
<b>5. Ngomnqopho wesigaba sama- 22(2) somThetho okulandelako kuyabandakanyeka:</b>	
(a) Ama- iri asithandathu njengama- iri ekufanele eqiwe ngaphambi kobana kubhadelwe idiphozithi kanye	
(b) nesithathu sembadalo yokulifumana sibhadelwa mbawi njengediphozithi.	
Imbadalo yesibilayezo Ayikoho imbadalo ebhadelwako yesibilayezo	Ayikho
<b>Zoke iimbadalo zibhadelwa:</b>	
Ngekhetjhi: Kumamukelimali womNyango Department of Public Works, Roads and Transport Buidling no 7, Government Boulevard, Riverside Park, MBOMBELA 1200	
NAMKHA	
Bu- elekthroniki: Imininingwana yokubhanga: Ibizo le- akhawundi : Department of Public Works Roads and Transport Ibizo leBhanga: Standard Bank Igatja leBhanga: MBOMBELA	
Inomboro yegatja: 052852	:
Inomboro ye- akhawundi: 032891806	:
Ihlathululo yeembadalo kufanele ifundeke bunjesi: Sale/Publication (PAIA) Ngemva kobana imbadalo sele yenziwe, thumela isaziso nge- imeyila ku:	
IO: Isiphande se- imeyila: KMohlasedi@mpg.gov.za Inomboro yomrhala (013) 766 6554 Inomboro yefeksi (013) 766 8449	
NAMKHA	
DIO: Isiphande se- imeyila: BMona@mpg.gov.za Inomboro yomrhala (013) 766 6115 Inomboro yefeksi (013) 766 8449	
<b>6. Ngomnqopho wesigaba sama- 22(8) somThetho, abantu abalandelako bakhululiwe ekubhadeleni imbadalo yelungelo lokufumana etjhejwe usigaba sama- 22(6) somThetho:</b>	



- |                                                                                                                                                                                                                                                                                                                                                                                                         |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p>(i) Umuntu ongakatjhadi umrholwakhe ongadluliko ema- R14 712, 00 qobe mnyaka ngemva kokudoswa kweemali ekukhulunywa ngakho kuTjhejuli yesaziso lesi kwenziwe, begodu</p> <p>(ii) abantu abatjhadileko namkha umuntu nomlinganakhe umrholwabo womnyaka, ngemva kokudoswa kweemali okuvumelekileko ekukhulunywa ngakho kuTjhejuli yesaziso lesi kwenziwe, awudluli ama- R27 192,00 qobe ngomnyaka.</p> |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|