

EXTERNAL POSTS

Career Opportunities, sustainable partnership combined with experience and knowledge to build a future together: Suitable qualified candidates are invited to apply for the under mentioned posts. The appointment will be made in terms of the Public Service Act.

The Department is committed to provide equal opportunities and adheres to the affirmative action policy in line with Employment Equity Act, the SMS Handbook and all relevant legislation applicable in the Public Service.

Post : Deputy Director General: Corporate Strategy
Level : 15
Salary : R 1 590 747 p/a (all-inclusive package)
Centre : Head Office
Ref. : (DDG/CS/01)

Requirements: An appropriate undergraduate qualification and post graduate qualification plus relevant extensive experience in the related field and 8 years experience should be in a Senior Management level. A valid driver's licence. Appointment is subject to the signing of a performance agreement and financial disclosure. The requirements for appointment at Senior Management Service level include the successful completion of Senior Management Pre-entry Programme as endorsed by the National School of Government. Applicants should therefore have proof that they have registered for the Pre-entry Certificate, which can be accessed using the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry>.

Knowledge, Skills and Competencies: Knowledge of Public Service Act, Labour Relations Act, PFMA and other related legislations. Computer literacy, Excellent communication (verbal, written and presentation) skills. Strong leadership and management skills and the ability to develop a strong working team, good interpersonal relations. Financial management skills. Change management. Knowledge management service delivery innovations, problem solving and analyses, People management and empowerment, client orientation and customer focus. Project management will be an added advantage.

Responsibilities: Management of Communication, Legal Administration, Security Management Services. Provision of Integrated Planning. Ensure Human Resource Management and Development Services. Manage and Coordinate District Services.

Post : Deputy Director General: Public Infrastructure
Level : 15
Salary : R 1 590 747 p/a (all-inclusive package)
Centre : Head Office
Ref. : (DDG/PI/02)

Requirements: An appropriate undergraduate qualification and post graduate qualification plus relevant extensive experience in the related field and 8 years experience should be in a Senior Management level. A valid driver's licence. Appointment is subject to the signing of a performance agreement and financial disclosure. The requirements for appointment at Senior Management Service level include the successful completion of Senior Management Pre-entry Programme as endorsed by the National School of Government. Applicants should therefore have proof that they have registered for the Pre-entry Certificate, which can be accessed using the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry>.

Knowledge, Skills and Competencies: Knowledge in Programme and Property Management. The candidate should have ability to interact at both strategic and operational level. Good interpersonal relationships and negotiation skills are imperative. The candidate should have an understanding and functional knowledge of the following legislative policies Property Management and Construction, as well as relevant prescripts such as the GIAMA

Responsibilities: Manage the provision of building infrastructure in the province, including the provision of Education and Health facilities, Manage the provision of Roads Infrastructure in the Province.

Post : Deputy Director General: Transport Management
Level : 15
Salary : R 1 590 747 p/a (all-inclusive package)
Centre : Head Office
Ref. : (CD/TM/3)

Requirements: An appropriate undergraduate qualification and post graduate qualification plus relevant extensive experience in the related field of Transport and 8 years experience should be in Senior Management. A valid driver's licence. Appointment is subject to the signing of a performance agreement and financial disclosure. The requirements for appointment at Senior Management Service level include the successful completion of Senior Management Pre-entry Programme as endorsed by the National School of Government. Application should therefore have proof that they have registered for the Pre-entry Certificate, which can be accessed using the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry>

Knowledge, Skills and Competencies: Knowledge of Public Service Act, Labour Relations Act, PFMA and other related legislations. Computer literacy, Excellent communication (verbal, written and presentation) skills. Strong leadership and management skills and the ability to develop a strong working team, good interpersonal relations. Financial management skills. Change management. Knowledge management, service delivery innovations, problem solving and analyses, people management and empowerment, client orientation and customer focus. Project management will be an added advantage.

Responsibilities: Manage the development, maintenance and implementation of transport policies, legislation and regulations. Develop guidelines and standards in relation to the National Land Transport Act (NLTA) and other transport related legislations. Manage and oversee public and government motor transport in the Province. Monitor government and public transport in the Province in relation to the relevant mandate. Coordinate and manage the public transport management system. Gather and manage data relating to public and government transport in the Province. Provide guidance and assistance to the Municipalities with the implementation and usage of the public transport information system. Management of risks within the division.

Post : Chief Director: Human Resource Management & Development
Level : 14
Salary : R 1 308 051 p/a (all-inclusive package)
Centre : Head Office
Ref. : (CD/HRMD/04)

Requirements: An appropriate undergraduate qualification plus relevant extensive experience in the related field of which 5 years experience should be in Senior Management. A valid driver's licence. Appointment is subject to the signing of a performance agreement and financial disclosure. The requirements for appointment at Senior Management Service level include the successful completion of Senior Management Pre-entry Programme as endorsed by the National School of Government. Applicants should therefore have proof that they have registered for the Pre-entry Certificate, which can be accessed using the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry>.

Knowledge, Skills and Competencies: Knowledge of legislation governing Human Resources within Public Service and SMS Handbook. Knowledge of the following functional fields is critical: In-depth understanding of dynamics of the public service, government systems and operations, good understanding of the PFMA, good understanding of the Public Service Human Resource Regulatory Framework, ability to work in cross/functional projects/teams, excellent coordination and project management skills, good understanding of government policies and initiatives and the role of information in government decision-making, demonstrated strategic and operational management ability and experience in leading and managing transformation

Responsibilities: Develop and implement a people strategy and implementation plan. Facilitate the development and maintenance of an organisational structure that is in line with and supporting the strategic objectives of the Department. Build capacity through Human Resource Development

and Performance Management. Maintain an appropriate labour relations environment and maintain and develop relationships with organised labour and other key role-players. Ensure a workforce that is equitably represented at all levels and to ensure compliance with the Employment Equity Act. Facilitate processes for ensuring that the Department has adequate human resource capacity. Promote employee health and wellness in the department. Ensure a strategic HR planning and policy framework that supports the objectives of the Department. Ensure the provision of HR support services to operational staff in line with business requirements and Departmental strategy.

Post : Director: Registration (5 years contract)
Level : 13
Salary : R 1 105 383 p/a (all-inclusive package)
Centre : Head Office:
Ref. : (D/R/5)

Requirements: A Bachelor's Degree in Transport Management or equivalent plus relevant extensive experience in the related field of transport and 5 years experience should be in Middle Management. A valid drivers licence. Appointment is subject to the signing of a performance agreement and financial disclosure. The requirements for appointment at Senior Management Service level include the successful completion of Senior Management Pre-entry Programme as endorsed by the National School of Government. Application should therefore have proof that they have registered for the Pre-entry Certificate, which can be accessed using the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry>.

Knowledge, Skills and Competencies: People management. Report Writing. Communication and information management. Presentation. Analytical. Conflict resolution/problem solving. Motivational. Project/Management. Strategic Management. Computer literacy. A good understanding of National Land Transport Act 5 of 2009 and other public service prescripts

Responsibilities: Manage the registration of public transport operators. Manage NLTIS. Manage Route Assessment/Verification. Render conflict resolutions services. Indirect management of processing the applications for operating licensing. Manage human and financial resources. Management of risk within the division.

Post : Director: Internal Audit
Level : 13
Salary : R 1 105 383.00
Centre : Head Office
Ref. : (D/IA/6)

Requirements: An appropriate recognized Bachelors' Degree in Accounting/Auditing or equivalent and minimum of 5 years' experience at a Middle Management level. Membership of the Institute for Internal Auditors. Appointment is subject to the signing of a performance agreement and financial disclosure. The requirements for appointment at Senior Management Service level include the successful completion of Senior Management Pre-entry Programme as endorsed by the National School of Government. Application should therefore have proof that they have registered for the Pre-entry Certificate, which can be accessed using the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry>.

Knowledge, Skills and Competencies: Must have knowledge of audit processes and extensive knowledge on the Standards for the Professional Practice of Internal Audit, including the Code of Ethics. Developed by the Institute of Internal Auditing. Knowledge of the PFMA, Treasury Regulations and all Applicable laws and legislation. Excellent communication (both verbal and report writing), problem solving, research and presentation skills. Ability to apply policies, gather and analyse information, work under pressure and long hours.

Responsibilities: Provide strategic leadership and direction to the Internal Audit section. Develop and implement Internal Audit and governance documents, policy and guidelines for the unit. Develop and monitor the annual Internal Audit risk based plan as well as the 3 year strategic plan. Manage and coordinate the activities of the Audit Committee, as well as reporting Internal Audit activities at quarterly meetings. Conduct ad-hoc audits and investigations as and when requested by management. Liaise with the Auditor General and other relevant parties and/or stakeholders.

EXTERNAL POSTS

Post : Director: Supply Chain Management
Level : 13
Salary : R 1 105 383.00
Centre : Head Office
Ref. : (D/SCM/7)

Requirements: An appropriate recognized Bachelors' Degree in Accounting /Auditing or equivalent and minimum of 5 years' experience at a Middle Management level in an accounting (finance) or supply chain environment. Appointment is subject to the signing of a performance agreement and Financial disclosure. The requirements for appointment at Senior Management Service level include the successful completion of Senior Management Pre-entry Programme as endorsed by the National School of Government. Application should therefore have proof that they have registered for the Pre-entry Certificate, which can be accessed using the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry>.

Knowledge, Skills and Competencies: The incumbent must have knowledge and experience in Supply Chain Management. Applicants must have an in-depth knowledge of all applicable financial legislation and regulations, including exposure to the Preferential Procurement Policy Framework Act (PPPFA), Preferential Procurement Regulations, Treasury Regulations, and the Public Finance Management Act (PFMA). Knowledge and understanding of Government imperatives and priorities. Proven leadership, management, project management, communication, interpersonal, conflict resolution, analytical and financial management skills. Must be computer literate and be able to work under pressure.

Responsibilities: Provide strategic direction, leadership and management with regard to the Supply Chain Management. Lead and manage the sub-directorates Demand Management, Acquisition Management, SCM Compliance, Logistics Management and Fleet Logistics within SCM in the Department of PWRT. Ensure the necessary organizational capacity is created and managed for delivery on core operational requirements. Manage

the performance of the unit to ensure quality service delivery and achievement of key strategic objectives. Ensure effective financial and human resources management. Interpret, understand and implement Supply Chain Management as contained in relevant legislation and regulations. Attend Bid Adjudication Committee meetings and provide advice on the regulatory environment of Supply Chain Management. Ensure that a Procurement Plan, aligned to budgeted projects and the Annual Performance Plan, is compiled annually and revised when necessary and that procurement is done in line with the Procurement Plan. Develop and implement relevant policies and procedures with respect to Supply Chain. Implement internal control procedures to ensure the effective functioning of the unit and management of risk. Ensure sound contract management for the department. Provide advisory service in determining the Bid evaluation criteria, compilation of Bid documents, evaluation of Bids and recommendations to the DPWRT Bid Committee. Provide a support service to the Chief Financial Officer in the execution of their functions (reporting and other)

Completed Z83 application forms with relevant reference numbers should be addressed to: The Head of Department, Department of Public Works, Roads and Transport, Private Bag X11310, Mbombela, 1200, or hand delivery at Building 7 Rhino Building, 2nd Floor Registry, Riverside Government Complex.

The Department is committed to providing equal opportunities and practices affirmative action employment. It is our intention to promote representativity in terms of race, gender and disability when filling the vacant positions. Women and people with disabilities are encouraged to apply.

Applications must consist of: A fully completed and signed Z83 form (which can be downloaded at www.dpsa.gov.za-vacancies); a recent comprehensive CV; contactable referees (telephone numbers and email addresses must be indicated); copies of qualifications, Identity Document and driver's license. Should you be in

possession of a foreign qualification(s), it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). The accompanying documents need not be certified, shortlisted candidates will be required to bring certified copies on or before the interviews. The successful candidate will be required to obtain a top secret clearance issued by the State Security Agency. The top two candidates of the Chief Director/Director, Chief Quantity Surveyor, and Deputy Directors posts will be subjected to competency assessment to determine their suitability for the posts. The competency will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. A pre-entry certificate obtained from the National School of Government (NSG) is required for all SMS applications. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. Please take note that late applications will not be accepted. Applicants are advised that the old Z83 which was valid until 31 December 2020 will not be accepted. Should an individual wish to apply for a post, he/she will be required to submit the new application for employment (Z83) form which became effective on 1 January 2021 and can be downloaded at www.dpsa.gov.za-vacancies. From 1 January 2021 should an application be received using incorrect applications for employment (Z83) form, it will not be considered. Failure to comply with the above instructions will result in application being disqualified.

The Department reserves the right to fill or not to fill any advertised posts.

ENQUIRIES

Mr JV Ntimba @ 013 766 6667
Ms PN Mokhotla @ 013 766 6780
Mr P Malaza @ 013 766 6624

CLOSING DATE: 21 APRIL 2023 | 12H00